



The Constitution of U3A Hobsonville

1. Name.

The Organisation shall be called U3A Hobsonville, which is derived from the title 'University of the Third Age'.

2. Aims and Objectives.

To provide further education for people of mature years, through participation in Study Groups and related activities.

3. Membership.

Membership consists of all persons, retired or semi-retired who have paid the annual membership fees, who abide by the constitution and other policies and procedures agreed to by the committee.

4. Life Membership.

Any Member may nominate for a Life Member any other Member. Such nomination shall be in writing and be submitted to the Committee. The nomination will outline the grounds for the nomination and be supported by at least two other members. Life Members will not be required to pay the annual membership fee.

Life Membership may be awarded by the committee at their discretion, to any member so nominated.

5. The Committee.

5.1 The Administration of U3A Hobsonville shall be vested in the Committee and the Officers shall be; President, Vice President, Secretary and Treasurer.

The Committee shall consist of the Officers and up to eight (8) other members. No more than two (2) ordinary members may be co-opted by the Committee.

The Committee may combine the Offices of Secretary and Treasurer should one of these positions not be able to be filled.

5.2 Length of Service.

5.2.1 The President may not serve in that Office for a period longer than three (3) consecutive years.

5.2.2 The Vice President may not serve in that Office for a period longer than three (3) consecutive years.

5.2.3 The Secretary may not serve in that Office for a period longer than four (4) consecutive years.

5.2.4 The Treasurer may not serve in that Office for a period longer than four (4) consecutive years

5.2.5 The immediate Past President shall be a member of the Committee for one (1) year following the completion of his/her term in Office.

5.2.6 The Committee shall take office at the conclusion of the Annual General Meeting at which they are elected.

5.2.7 The committee may fill any vacancy on the Committee other than that of the President who may only be elected at the Annual General Meeting or a Special General Meeting called in accordance with this Constitution. Where

the Elected President is unable to fulfil the role of President, the elected Vice President will assume the role of President for the remainder of the year.

5.2.8 The quorum of the Committee shall be five (5) Members.

6. Annual and Special Meetings.

6.1 The Annual General Meeting shall be held not later than two (2) months after the end of the Financial Year.

6.2 The business of the A.G.M shall include;

- (i) Receiving the President's Report
- (ii) Receiving the Treasurers Report and the Audited Financial Statements
- (iii) Electing a President, Vice President, Secretary, Treasurer and members of the Committee.
- (iv) Appointing an Auditor for the Accounts
- (v) The Committee shall recommend the Annual Subscription Fee for the coming year.

A Special General Meeting of the Society may be convened at any time by a resolution of the Committee or by a petition signed by thirty percent (30%) of all members or twenty members whichever is the greater.

Written notice of any such Special General Meeting including the Agenda shall be published at least twenty-one (21) days prior to the meeting.

Written notice of the AGM including the Agenda and the Current Year's Financial Statements shall be published at least twenty-one (21) days prior to the meeting.

The Quorum of the AGM shall be thirty percent (30%) of the Membership or twenty (20) Members, whichever is the greater.

6.3 The Secretary shall receive written nominations for the Committee fourteen (14) days prior to the meeting. All nominations shall be in writing and will be signed by the person nominated and by two (2) other financial members.

Voting at the meetings shall be by voice, show of hands or secret ballot. The President shall have a casting vote.

7. Finance.

7.1 The Financial year shall be from 1st April to 31st March.

7.2 All monies received shall be to the credit of U3A Hobsonville at such a bank as the Committee nominates from time to time.

7.3 Withdrawals from that account shall be approved by any two (2) of the officers holding the office of President, Treasurer or Secretary. Where the office of Secretary/Treasurer is held by one person, the Committee shall nominate one (1) other officer to fulfil the position of cheque signatory.

7.4 The Committee shall have the power to collect and accept donations and to issue appeals for donations and to raise money by requests or otherwise. Any money raised or received may be retained by U3A Hobsonville and used at the discretion of the Committee. No form of permanent trading by U3A Hobsonville shall be undertaken in the raising of funds.

7.5 No pecuniary advantage. No Officer, Committee Member or Member shall derive any income, benefits or advantages from U3A Hobsonville provided that nothing shall prevent all proper costs, charges and expenses incidental to the management of the Society being defrayed out of the funds of the Society.

8. Powers of the Committee.

All matters not provided for in this constitution relating to the Society and not involving an amendment to this constitution may be dealt with by the Committee.

9. Alterations to the Constitution.

The provisions of this constitution other than clauses 2 and 9 and 10 may be amended with the assent of not less than Seventyfive percent (75%) of the members of the Society present and voting at a Special General Meeting of the Society. Twentyone (21) clear days notice shall be given to the Society stating the intention to put forward such a resolution. No amendment shall be made which would cause the Society to cease to be non-profit.

10. Dissolution.

The Society may at any time be dissolved by a resolution passed by a three quarters majority of those present and voting at a meeting of the Society of which at least twenty one clear days notice stating the intention to put forward such a resolution shall have been sent to all members of the Society. If any assets remain after the satisfaction of all debts and liabilities, such property held by or in the name of the Society shall be transferred to such charitable institution or institutions having objects similar to the Society as the Society shall decide.

Amended clause 4 adopted at the Annual General Meeting on 18th May 2023

Amended clause 5.2.1 adopted at the Annual General Meeting on 18th May 2023

Amended clause 5.2.2 adopted at the Annual General Meeting on 18th May 2023

Amended clause 6.2 adopted at the Annual General Meeting on 18th May 2023

(Signed)

Name:

President: